

# **Human Resources**

**Institution:** Family Rescue International Institute

## **Course Description:**

Develops skills in recruitment, employee relations, and organizational development to effectively manage and support a workforce.

## **Learning Outcomes:**

1. Understand HR principles and labor laws.
2. Conduct recruitment and performance management.
3. Apply training and development strategies.
4. Foster a positive workplace culture.

## **Modules / Units:**

- **Introduction to Human Resources:** Overview of HR functions and responsibilities.
- **Recruitment & Selection:** Hiring processes and talent acquisition strategies.
- **Employee Relations & Engagement:** Building positive workplace relationships.
- **Performance Management:** Evaluating and improving employee performance.

- **Training & Development:** Programs to enhance employee skills and growth.
- **Compensation & Benefits:** Managing employee rewards and incentives.
- **HR Strategy & Leadership:** Developing HR policies and leadership skills.

### **Assessment Methods:**

- Case studies & projects
- Exams & quizzes
- HR simulation exercises

### **Recommended Resources:**

- HR textbooks, journals, labor regulations, and online tools